

MINUTES

STATED MEETING OF THE PRESBYTERY OF LOS RANCHOS Trinity United Presbyterian Church, Santa Ana September 16, 2010

The Stated Meeting of the Presbytery of Los Ranchos was called to order at 6:35 p.m. by Moderator Marie Crenshaw. Present were the Moderator and Stated Clerk Dr. W. Keith Geckeler. The meeting was opened with prayer. A quorum was declared present based on registration prior to the start of the meeting. Upon completion of the ROLL, the following were found to be present (P):

ANAHEIM, Canyon Hills (4)

P101 Ann Oglesby-Edwards
103 Melissa J. Smith
Jana Kidd
Raeanne Little
Kathie Consalvi
Lynda Teuben

ANAHEIM, First (3)

P101 Ken Kalina
P Finlay Henderson
P Debra Daly

ANAHEIM, Korean (3)

101 Vacant
Richard Kim
Sai Kyung Seung
Myung Chul Shin

ANAHEIM, St. Paul's (3)

101 Bill Halliday

BELFLOWER, Community (3)
COSTA MESA, Covenant (3)

101 Tim McCalmont
Gene Foster

DOWNEY, First (3)

P101 Candie Blankman
P791 Alfredo Delgado
Clyde Emerson
Anna Marie Brislin

FULLERTON, First (4)

P101 Duncan McColl
P103 Josh Matthews
P Don Barber
P Linda Powell
P Jan Regitz
P Chuck Zinke

FULLERTON, Indonesian (3)

P101 John Mambu

FULLERTON, Morningside (3)

P101 Sara McCurdy
108 Paul Choi
Barbara Snyder
P John DeLoof

GARDEN GROVE, First (3)

P101 Cheryl Raine
791 Alfred Delgado
P Elsie Hill
Lisa McAdams

GARDEN GROVE, Formosan (2)

101 Vacant
Joseph Lu
Wilbur Hu

GARDEN GROVE, Vietnamese (2)

101 V.....
108 Cuong Huu Nguyen
Phan Linh
Jeremy Nguyen

HUNTINGTON BEACH, Christ (4)

101 Gary Watkins
P103 William Welch
P Arlene Chatman
P Ron Cuolombe
P Brenda Schisler

HUNTINGTON BEACH, St. Peter's (2)

P101 Chris Grange
P Rheta Morse

IRVINE, Irvine (3)

101 Scott Bullock
P103 Tim Avazian
P103 Kirk Winslow
791 Mike Regele
Toni Bradley
Martha Carrier
Matt Vande Wydeven

LA HABRA HILLS (2)

P101 Geoff Pfaff
P Bob Schwenkmeyer
P Keith Tellinghuisen
P Doug Whyte

LA MIRADA, Community (3)

P101 Jason Ko
P Don Douglas
P Rick Norton

LAGUNA BEACH, Laguna (3)

P101 Jerry Tankersley
103 Steve Sweet
P103 Kathy Sizer
Gus Altuzarra
Rick Hume
Jackie Pearson

LAGUNA HILLS, Geneva (3)

P101 Jeff McCrory
103 Carolyn McOwen
P Colette Cozean
P Howard Prol

LAGUNA NIGUEL (3)

101 Randy Steele
P105 Emily McColl
Randy Free
Debbie Heath

LAKEWOOD, Christ (3)

P101 Michael Conan
Bob Wadey
Joan Remine

LONG BEACH, Community (3)

P101 Chris Logan
P Mary Uht
P Eloisa Velazquez
P Arlene Reynolds

LONG BEACH, Covenant (2)

P101 Rob Langworthy
103 Adele Langworthy

LONG BEACH, Emmanuel (2)

P101 Tom Dykhuizen

LONG BEACH, First United (2)

P108 V. Ralph Conrad
David DeLong

LONG BEACH, Grace First (4)

P101 Steve Wirth
103 Gerald Arata
103 Marion Young-Me Park
P Liz Wood
P Ben Clark

LOS ALAMITOS, Good Shepherd (4)

P101 Jim Wilson
P103 Paul White
P103 Curtis Bronzan
P Jim Leverenz
P Ben Clark
P Don Travis
P Diane Wood

LOS ANGELES, Divine Saviour (3)

101 Eliseo Morales
Hagar Benitez

MISSION VIEJO, Ch of the Master (5)

P105 Thomas Erickson
P103 Chris Pritchett
103 Arleen Whitney
P Esther Carlton
P Vernon Diggs
P Pat Hernandez
P Frank Strech
P Carol Todd

NEWPORT BEACH, St. Andrew's (7)

101 Richard Kannwischer
P103 Leah Stout
P103 Tim Yee
P Larry Beaty
P Judith Johnson
Ann Kent
P John Lehman
Alix Riley
P Joan Torribio
Neal Wells

NEWPORT BEACH, St. Mark (3)

101 Gary Collins
P Suzanne Darweesh
P Jane Parker
P Beryl Smith

NORWALK (3)

P101 Bill McReynolds
Phil Bliss
Elizabeth Romero

NORWALK, Shin II (3)

P101 Mark Hong
David Inkyu Kim
ORANGE, First (3)
101 Winston Presnall
P Virginia Carson
Cliff Nelson

PLACENTIA (3)

P101 Dave Throop
103 Frank Harmon
P Jeannine Ford
P Robert Turner

SAN CLEMENTE (5)

P101 Tod Bolsinger

103

P Frank Haroldson

P Harriet Hughes

P Robert Whittier

P Sally Lawrence

P Robert Whittier

SAN JUAN CAPISTRANO, Community (3)

191 Michael Vaughn

Darlene Elliott

Marge Ball

SANTA ANA, Canaan (3)

101 Vacant

Young Min "Michael" Kim

SANTA ANA, First (3)

P 101 Lance Allen

103 Danny Jiménez

P Norma Galeana

P Rosa Padilla

P Betty Thompson

SANTA ANA, Trinity United (6)

101 Doug Rumford

103 Jeff Wagner

P103 Rachel Hamburger

P Leslie Day Ebert

P Melody Mosley

P John Rhyerson

P Bruce Boyer

P Bruce Eisenhauer

SANTA ANA, Wintersburg (4)

101 Ted Esaki

103 Fred Tanizaki

TRABUCO CANYON, Trabuco (3)

101 John McKeague

P Jill Templeton

Jill Nagasugi

TUSTIN (3)

101 Rebecca Prichard

P103 Lynn Stone

P Richard Loeble

P Jeff Lyngaas

P John Turner

WESTMINSTER, First (3)

103 Paul Muresan

WESTMINSTER, Journey Evangelical (2)

105 Michael Wallman

Gabe Fung

Roger Yee

WHITTIER, East Whittier (3)

101 Jeff Rumble

WHITTIER (3)

101 Geoff Nelson

YORBA LINDA (3)

101 Daniel White

Anne Sivley

NEW CHURCH DEVELOPMENT**ANAHEIM**, Getsemani Hispanic**GARDEN GROVE**, Cornerstone**IRVINE**, Irvine Taiwanese Ministry**LADERA RANCH**, Village

301 Steve Wright

108 Leanne Strommen

ORANGE, New Hope**PLACENTIA**, Agape Formosan**SANTA ANA**, Rock Eternal**WESTMINSTER**, Primera NCD**WHITTIER**, Nueva Vida NCD**OTHER MINISTERS ON THE ROLL**

299 Bob Cassell

701 Robin Clardy

301 Erin Dunigan

303 W. Keith Geckeler

701 Amy Glover

797 Michael Haggin

299 Marge McIntosh

299 Jon West

797 Craig Williams

299 Wayland Wong

302 Steve Yamaguchi

ELDERS ON COUNCIL

Judy Anderson

Marie Crenshaw Mod of Presb

James McCurdy

David Morse

Dave Swidrak

TRUSTEES

Lanny Hawkinson

Rob Ebert

Marilyn Moore

John Scott

PRESBYTERY STAFF (ELDERS)**CERTIFIED CHRISTIAN EDUCATOR**

P Trevecca Okholm

P Lynn Taylor

GUESTS/VOLUNTEERS

John Griffin, First/Santa Ana

Sharon Wakamoto, Placentia

Chuck Wakamoto, Placentia

Debbie Haley, Cornerstone/Grdn Grv

Chuck Turner, St. Mark/Newport Beh

Eric Ritchie, Tustin

Minh Phan, Vietnamese/Garden Grove

Lynn Kodus, Trinity/Santa Ana

Sally Lawrence/San Clemente

Sally Jeltema, Tustin

Pam Roeth, Tustin

Teri Knerr, Community/Long Beach

DOCKET APPROVED	M/P to approve the Docket for today.
CORRESPONDING MEMBERS	<p>CORRESPONDING MEMBERS/NEW MINISTER MEMBERS M/S/P to seat the following Corresponding Members and new elder commissioners to Presbytery: Rev. Dr. Mickie Choi (Presbytery of San Gabriel), and Rev. Sarah Manapa (Indonesia), Rev J. Gary Waller (Presbytery of St. Augustine)</p>
NEW MINISTER MEMBERS	Elder Crenshaw introduced new minister members: Rev. Curtis Bronzan, Interim Associate Pastor at Good Shepherd Presbyterian Church in Los Alamitos and Rev. Josh Matthews, Associate Pastor at First Presbyterian Church, Fullerton.
OMNIBUS REPORT	OMNIBUS REPORT
FROM CPM ANNUAL CONSULTATIONS	<p>M/S/P to receive the Omnibus Report. REPORT FROM THE COMMITTEE ON PREPARATION FOR MINISTRY CPM reviewed and approved Annual Consultations concerning Candidates Sara Killelea and Casey Sabol, continuing them in the process. A copy of their annual consultation will be sent to their church and seminary (where appropriate).</p>
FINANCIAL AID	CPM approved distributions from their Financial Aid Fund totaling \$6,000.
JASON GRIFFICE FINAL ASSESSMENT	CPM declares that Jason Griffice has satisfactorily completed all the requirements of the preparation for ministry process as set forth in G-14.0310 of the Book of Order and is now certified ready, pending a call, to be examined for ordination.
FROM COM	<p style="text-align: center;">REPORTS FROM THE COMMITTEE ON MINISTRY June 10, 2010</p>
CHARLES CAMPBELL	<p>SUB-COMMITTEE REPORTS: <u>Shepherding & Validation</u></p>
	<p>M/S/P to approve suitability of call to Rev. Charlie Campbell as Designated Associate Pastor to San Clemente Presbyterian Church with the following terms of call: (Specific Salary information - Deleted)</p>
	<p><u>Supporting Pastors</u> Presbytery Pastor report on COM intervention with a member of presbytery.</p>
	<p><u>Response Coordinating Team</u> Formed Ministry Team for Santa Ana Canaan. (Oglesby-Edwards, Presnall, Geckeler)</p>
SUPPORTING PASTORS RCT/SANTA ANA	<p>M/S/P to recommend that presbytery provide up to \$7,500 for one month severance (compensation and Board of Pensions) for Rev. Peter Lim (paid for by presbytery) and a pastoral emergency grant (to be determined by Steve and Keith). (Severance from Leadership Development Fund/Sale of Property and balance from Samaritan Fund.)</p>
PETER LIM	<p>MATTERS CONCERNING PASTORS <u>Dissolution of Pastoral Relationship</u></p>
GARRETT ERICKSON DISSOLUTION	<p>Voted to approve dissolution of Associate Pastor relationship between Rev. Garrett Erickson and San Clemente Presbyterian Church and move Garrett to Member at Large (797), effective June 30, 2010. San Clemente has provided for a transition package of three months salary and Board of Pension dues.</p>

Transfers:

Voted to approve the transfer of the **Rev. Barbara Buck** to the Presbytery of the Pacific, that she might be free to accept the call to become Associate Pastor of St. Peter's by the Sea in Palos Verdes.

OMNIBUS REPORT
CONT'D
BARBARA BUCK TO
PACIFIC
PRESBYTERY

Ordinations/Installations (Reports Received)

Voted to approve the following Administrative Commission to ordain **Dr. Robin Clardy** on July 25, 2010, 4:00 p.m., at Tustin Presbyterian Church of Tustin, California. (Call to Hospice Chaplain.)

ROBIN CLARDY
ADMINISTRATIVE
COMMISSION TO
ORDAIN

Moderator of the Commission: Presbytery Moderator Marie Crenshaw

Ministers

Rev. Dr. Rebecca Prichard,
Tustin Presbyterian Church
Rev. Tom Cramer,
Geneva Presbyterian Church
Rev. Amy Glover
VITAS Innovative Hospice Care

Elders:

Sue Anguiano, *Tustin Presbyterian Church*
Suzanne Darweesh, *St. Mark Presbyterian Church*

Ecumenical Participant(s) Rev. Dr. Linda Bos, UCC Minister
Dr. John Gutierrez, Lay Member, St. Andrews Episcopal Church

Other Participants Rev. Lynn Stone, Tustin Presbyterian Church
Elder John Turner, Elder Tustin Presbyterian Church
Elder Sue Currie, Elder Tustin Presbyterian Church
Elder Richard Loeble, Elder Tustin Presbyterian Church
Dr. Darrell Clardy, Tustin Presbyterian Church

Corresponding Members Rev. Stephen Baroldy, Christ Presbyterian Church, Hollywood
Rev. Dr. David Manock, George Fox University

Other Business:

Whistleblower Policy. {to initiate conversations}

WHISTLEBLOWER
POLICY STARTED

MATTERS CONCERNING CHURCHES OF PRESBYTERY

FELLOWSHIP GROUPS:

Attorney Kay Gustafson (one of presbytery's attorneys) has opened a conversation regarding the precise status of two "fellowships." Unless and until they enter into some kind of formal relationship recognized by the Form of Government and the presbytery, they are not included in our tax exempt status or covered by our "corporate Id." This issue will most likely be one managed by the Strategic Planning Team—with COM cooperation.

FELLOWSHIP
GROUP STATUS

Anaheim, Canyon Hills: (Whyte)

CIF complete and on line; receiving PIFs; busy, looked at 300 PIFs so far.

MATTERS
CONCERNING
CHURCHES

Anaheim Korean: (Griffin and Kim).

Elder Paul Kim, Moderator and COM Liaison. When membership reduced from 300 to 140 ran into financial difficulties; seeking to extend the life of the loan to lower monthly payments; balance of loan was around \$300,000; representative from PILP now helping. Loan in cooperation with Trustees.

Bellflower (PNC) (Griffin & Kim)

PNC determining if it has financial resources for full time pastor.

Huntington Beach, St. Peter's By The Sea. Associate Pastor (Baker)

APNC - CIF submitted; receiving PIF's.

Mission Viejo: Pastor (Leah Stout; Liaison)

PNC elected; also pursuing options for Interim Associate Pastor. CIF online; inundated, overwhelmed with numbers; getting referrals; looking for Senior Pastor and Interim Associate.

<p>OMNIBUS CONT'D MATTERS CONCERNING CHURCHES CONT'D</p>	<p>Newport Beach, St. Andrew's: Associate Pastor (Sweet) Currently reassessing.</p> <p>Santa Ana, Canaan: (Oglesby-Edwards and Presnall) Mark Hong serving as Moderator.</p> <p>Santa Ana: Rock Eternal (former English ministry from Canaan) Worshipping Fellowship. Ministry Commission: Allen, Park, and Tankersley. Doing great. Need to have a temporary contract with Peter Kim. Fellowship is covering cost. They generate \$65,000 to \$70,000 in contributions M/S/P to approve the temporary pastoral relationship with Peter I. Kim.</p> <p>Westminster, Primera Iglesia. Amy Glover will take lead; will talk to Erin Dunigan to see if she can help.</p> <p>Westminster: Journey Evangelical. (Smith) CIF approved and ready to circulate; they'll have codes tonight.</p> <p>Whittier, Nueva Vida NCD Update from Ministry Commission. Baker, McCurdy, McReynolds, Norton, and Whyte</p>
<p>MINIMUM SALARY</p>	<p>OLD BUSINESS</p> <p>Compensation Minimums: Report on process for identifying and contacting churches that are below minimum or will likely be below minimums in 2010. <i>Churches have not been contacted regarding their pastor's compensation being below the minimum. COM will be vigilant about the terms of call received next year. Those churches that are not compensating their pastor(s) with the minimum will be contacted and the COM can then determine the situation – whether they are unaware of the minimum or whether it is a matter of declining funds</i></p>
<p>SCHOLARSHIPS FOR LOMBARD MEDIATION TRAIN.</p>	<p>NEW BUSINESS</p> <p>Scholarship/Financial Assistance for Lombard Mediation Training. {\$10,000 of Leadership Development money previously approved.}</p> <ul style="list-style-type: none"> • \$500 for COM members (10 scholarships) • \$350 for individuals from presbytery (up to 14). (need based) • Keith to develop application form.
<p>SHEPHERDING & VALIDATION</p>	<p style="text-align: center;">SEPTEMBER 9, 2010</p> <p>SUB-COMMITTEE REPORTS:</p> <p><u>Shepherding & Validation</u> Meetings with candidates for HB St. Peter's by the Sea and Canyon Hills.</p>
<p>RCT REPORT</p>	<p><u>Response Coordinating Team</u> Churches presently involved: Canaan, Anaheim Korean, Geneva, Yorba Linda</p>
<p>DISSOLUTION, CAROLYN MCOWEN</p>	<p><u>By Electronic Meeting</u> Dissolved Associate Pastor relationship between Rev. Carolyn McOwen and Geneva. Carolyn to Member at Large.</p>
<p>PART TIME POSITION DISSOLVED</p>	<p>Dissolved Part-Time Associate Pastor (Care) position at Geneva.</p>
<p>CHRIS PRITCHETT TO MISSIONVIEJO</p>	<p>Approved Temporary Associate Pastor position between Rev. Chris Pritchett and Church of the Master (Mission Viejo)</p>
<p>LABORING W/IN BOUNDS – IAN FARRELL</p>	<p>Granted permission to Rev. Ian Farrell to Labor Inside the Bounds of Presbytery doing pulpit supply. (presently serving at Cornerstone).</p>

<p>MATTERS CONCERNING PASTORS</p> <p><u>Approve Call/Contract</u></p> <p>Renewed Interim Pastor contract between Rev. Mike Wallman and Journey Evangelical Church of Westminster. Effective June 1, 2010. (includes "or until arrival of a called Pastor"). (Salary information – Deleted)</p> <p><u>Approved Change in Terms of Call:</u></p> <p>Rev. Candie Blankman and Rev. Alfredo Delgado. Candie to 80% time with 20% reduction in salary. Alfredo (because he is not in an installed position, we do not have terms of call) to 80% time with 20% reduction in salary. This will be effective October 1, pending Congregational action.</p> <p><u>Changes in Ecclesiastical Status:</u></p> <p>Rev. Jonathan Moore from M@L to Staff Serving Nondenominational Agency, 565. Staff of a mission group to Chinese missions. Parallel to previous position (same code). Continues as Parish Associate at Laguna Beach.</p> <p><u>Transfers:</u></p> <p>Rev. Frank Baresel to Presbytery of Puget Sound to become Designated Pastor of Lake Forest Park Presbyterian Church. Effective September 1, 2010.</p> <p><u>Ordinations/Installations (Reports Received)</u></p> <p>Report of Commission to Install Sara McCurdy, June 13, 2010 received. Approved dismissal of commission.</p> <p><u>Other</u></p> <p>Granted Rev. Wayland Wong permission to Labor Outside the Bounds (in Presbytery of the Pacific as Temporary Stated Supply at South Bay PC of Torrance) pending approval by Pacific to grant him permission to Labor Inside their Bounds.</p> <p>Rev. Carolyn McOwen Received Separation Policy and Boundaries Covenant.</p> <p>MATTERS CONCERNING CHURCHES OF PRESBYTERY</p> <p>Anaheim, Canyon Hills: (Whyte) Interviewing final candidates.</p> <p>Anaheim Korean: (Griffin, Geckeler and Kim). Elder Paul Kim, Moderator and COM Liaison Financial issues. Request for loan modification. Temporary Pastoral leadership.</p> <p>Bellflower, Community (PNC) (Griffin & Kim) PNC has narrowed down to final candidates. Congregation voted not to pursue possible merger with LA congregation.</p> <p>Garden Grove, Formosan: (McCurdy) Wilbur Hu contact person. Appointed Rev. Fred Tanizaki as Moderator.</p>	<p>MIKE WALLMAN CONTRACT RENEWAL</p> <p>CHANGES IN TERMS OF CALL</p> <p>ECCLES. CHANGES</p> <p>FRANK BARESEL TO PUGET SOUND</p> <p>SARA MCCURDY INSTALLED</p> <p>LABORING OUSIDE THE BONDS</p> <p>MATTERS CONCERNING CHURCHES</p>
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<p>OMNIBUS CONT'D</p> <p>MATTERS CONCERNING CHURCHES</p>	<p>Huntington Beach, St. Peter's By-The-Sea. Associate Pastor (Norton) Continue to interview.</p> <p>Mission Viejo, Church of the Mater: Pastor (Leah Stout; Liaison) PNC report.</p> <p>Newport Beach, St. Andrew's: Associate Pastor (Sweet) Update on status.</p>
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San Clemente Awaiting Installation Commission.

Santa Ana, Canaan: (Hong, Oglesby Edwards, Presnall, Geckeler, Vaughn)
 Mark Hong serving as Moderator.
 Lease on property; Sunday to Sunday supply; possible merger (and receiving pastor from Presbyterian Church of Korea).

Santa Ana, Cornerstone NCD

Santa Ana, Rock Eternal
 Worshipping Fellowship (EM from Canaan). Ministry Commission: Allen, Park, and Tankersley.

Westminster, Primera Iglesia NCD (Glover. Thompson liaison to José.)

WESTMINSTER: JOURNEY EVANGELICAL. (Smith)
 CIF approved and ready to circulate.

Whittier, Nueva Vida NCD Update from Ministry Commission.
 Baker, McCurdy, McReynolds, Norton, and Whyte

**LOMBARD
 MEDIATION TRAIN.
 SCHOLARSHIPS**

OLD BUSINESS

Scholarship/Financial Assistance for Lombard Mediation Training. {\$10,000 of Leadership Development money previously approved.}
 \$500 for COM members (10 scholarships)
 \$350 for individuals from presbytery (up to 14). (need based)

**ORDINATION
 ANNIVERSARIES**

**ORDINATION ANNIVERSARIES
 SEPTEMBER**

FURMAN, John	09/10/72	Los Ranchos	38
THROOP, Dave	09/12/71	Omaha	39
GRIFFEN, Karn	09/12/76		34
ALLEN, Lance	09/13/98		12
WONG, Wayland	09/14/80	San Gabriel	30
WHITE, Daniel	09/15/98	San Diego	12
SHACKELFORD, Ron	09/16/75		35
YAGERLENER, Sharon	09/18/05	Los Ranchos	5
NELSON, Geoff	09/18/77	Pacific	33
ECKERT, Ron	09/20/09	Los Ranchos	1
STAFFORD-LEWIS, Lucy	09/20/87		23
DOLAN, Dave	09/21/97	Los Ranchos	13
WICK, Julian	09/24/58	Mahoning	52
HOLSLAG, Jane	09/26/82	Pueblo	28
PRESNALL, Winston	09/27/81	Palo Duro	29
BLANKMAN, Candie	09/29/96	Chicago	14

OCTOBER

CONRAD, Victor	10/01/78	Los Ranchos	32
ALICEA, David	10/02/90		20
MURESAN, Paul	10/03/04	Los Ranchos	6

RICHWINE, Julie	10/03/99	Los Ranchos	11
SWEET, Steve	10/04/92	Los Ranchos	18
STONE, Lynn	10/09/05	Los Ranchos	5
CHANDLER, John	10/07/51	San Fernando	59
KANNWISCHER, Rick	10/11/98		12
BIRCHFIELD, Jim	10/13/96	Pacific	14
COLLINS, Gary	10/15/70	Pittsburgh	40
HARMON, Frank	10/16/05	Whitewater Valley	5
ARATA, Gerald	10/18/87	Stockton	13
PARK, Hye Kyung	10/22/06	Los Ranchos	4
WALLMAN, Michael	10/28/79	Pacific	31
WILLIAMS, Craig	10/ /81	Los Ranchos	29

NOVEMBER

KHO, Joseph C.	11/01/72		37
LEE, John Joom	11/07/99	Hanmi	11
McCURDY, Sara	11/10/02	Los Ranchos	8
PFUFF, Geoffrey	11/13/83	San Fernando	27
		(Indian Nations)	
WATKINS, Gary	11/16/80	Los Ranchos	30
WHITE, Paul	11/17/01	Los Ranchos	9
BLAKE, Jennifer	11/18/2000		10
PARK, Marion	11/21/98	Seattle	12
WRIGHT, Steve	11/22/98	Los Ranchos	12

If your name and ordination date is not included above, please contact the Stated Clerk, kgeckeler@losranchos.org and he will correct his master record.

REPORT OF REVIEW OF SESSION RECORDS

M/S/P approve the Report of Review of Session Records as amended to move Trinity United Presbyterian Church (Santa Ana) to the 'without exception' section and include St. Mark Presbyterian Church (Newport Beach) in that section also as their records were read and approved with minor exceptions prior to this meeting.

The Minutes and Registers of the following churches have been reviewed by a least two other clerks of session.

The Records of the following churches be approved WITHOUT EXCEPTION:

Anaheim, Canyon Hills	Norwalk
Fullerton, First	Norwalk, Shin II
Fullerton, Indonesian	San Clemente
Garden Grove, First	Santa Ana, First
Garden Grove, Formosan	Santa Ana, Trinity United
Laguna Niguel	Tustin
Long Beach, Grace First	Westminster, First
Newport Beach, St. Andrew's	Westminster, Journey Evangelical
Newport Beach, St. Mark	Whittier, East Whittier United
	Whittier, Whittier

The Records of the following churches be approved WITH THE FOLLOWING ISSUES NOTED FOR REFERENCE/CORRECTION:

Anaheim, First:

- No examination of new officers
- No record of approval of Lord's Supper
- No record of approval of Baptism by Session

Bellflower, Community

- No reimbursement policy
- No report on per capita

**ORDINATION
ANNIVERSARIES**

**REVIEW OF SESSION
RECORDS**

**RECORDS W/O
EXCEPTION**

**RECORDS WITH
NEEDED
CORRECTIONS**

REVIEW OF CHURCH
RECORDS CONT'D

Fullerton, Morningside

No record of joint meeting of Elders & Deacons

Huntington Beach, St. Peter's

No record of composition of session

Huntington Beach, Christ

No record of composition of session

No Register Book presented

Irvine

No record of examination of new elders and deacons

No record of composition of session

La Habra Hills

No record of election of commissioners to presbytery

Laguna Beach

No record of composition of session (age and disabilities)

Housing allowance not specified in terms of call or by session action

Lakewood, Christ.

No program to minister to inactive members.

Laguna Hills, Geneva.

No session review of annual reports.

No joint meeting of Elders/Deacons.

No period of study and preparation for officers.

No examination of officers.

No review of adequacy of compensation.

No vouchered reimbursable policy.

No session receipt of financial reports of special organizations.

No record of session approval of budget.

Did not present Register for review.

No record of proper notice of congregational meetings.

Moderator has not signed minutes of congregational meetings.

La Mirada

No program to minister to inactive members

Long Beach, Community

Current By-Laws/Standing Rules not included

Los Alamitos

No record of election of Nominating Committee

Los Angeles, Divine Savior

No record of list of Sunday School teachers or workers with youth

[FFR for 2008 and 2009 completed in April 2010]

Mission Viejo

No record of teachers and youth leaders of junior and senior high youth

Orange, Orange

No Elder Training

No review of staff compensation.

Placentia:

Moderator of session meetings not identified

The Records of the following churches are NOT approved until the following *Critical Exceptions* are corrected and approved by the Presbytery Council. **Bold Items** are *Critical Exceptions*. All others are *ISSUES*.

Anaheim, St. Paul's

NO PROOF OF CURRENT STATE NOT FOR PROFIT CORPORATION

Costa Mesa, Covenant.

NO PROOF OF INSURANCE**NO PROOF OF CURRENT STATE NOT FOR PROFIT CORPORATION.**

Downey, First

NO FULL FINANCIAL REVIEW
NO PROOF OF CURRENT STATE NOT FOR PROFIT CORPORATION.

- Missing Page
- No record of review of adequacy of compensation
- No record of annual budget approved by session
- No record of timely payment of payroll taxes
- No record of congregational approval of terms of call

Garden Grove, Wintersburg

NO FULL FINANCIAL REVIEW

- No audit committee elected
- No record of study/preparation of officers or of examination of officers
- No record of composition of session
- No record of review of adequacy of compensation of staff
- No record of joint meeting of elders and deacons.

Long Beach, First United

Multiple items missing from record. (at least 20). This is a cumulative rating of "Critical Exceptions". (Insurance and Not for Profit Corporation status are current.)

Long Beach, Covenant

NO PROOF OF INSURANCE
NO PROOF OF CURRENT STATE NOT FOR PROFIT CORPORATION

NO FULL FINANCIAL REVIEW

Register not presented.
 In addition, at least 18 "issues".

San Juan Capistrano, Community

- No vouchered expense policy.
 - No review of adequacy of compensation.
 - No approval of Sunday School teachers.
- NO FULL FINANCIAL REVIEW.**

Trabuco Canyon

Multiple items missing from record. (at least 15). This is a cumulative rating of "Critical Exceptions".

Yorba Linda, Yorba Linda PC

NO FULL FINANCIAL REVIEW.

THE FOLLOWING CHURCHES DID NOT PRESENT THEIR RECORDS FOR REVIEW AND WILL BE REQUIRED TO PRESENT THEM AT THE FALL "MAKE UP SESSION" (DATE TO BE DETERMINED):

- Anaheim Korean Presbyterian Church*
- Emmanuel Presbyterian Church, Long Beach*
- Canaan Presbyterian Church, Santa Ana*

In addition, churches with "Critical Exceptions" who can show proof of correction of the deficiency can send proof the correction to the Stated Clerk who will remove this part of the record (and avoid the potential of two years of the same exception).

COMMITTEE ON NOMINATIONS

Rev. Leanne Strommen, Moderator of the Nominations Committee presented the report and nominations.

M/P to elect the following:

Rev. Ann Oglesby Edwards	Committee on Ministry	Class of 2013
Elder Jim Perkins	Committee on Ministry	Class of 2012
Elder Jim Regitz	Trustees	Class of 2013

RECORDS NOT PRESENTED FOR REVIEW

NOM REPORT

<p>KATHY SIZER TO SERVE AS VICE MOD. AND MODERATOR IN 2011</p>	<p>M/P to elect Rev. Kathy Sizer to serve as Vice Moderator, and Moderator elect for 2011.</p>
<p>COUNCIL REPORT</p>	<p>COUNCIL</p>
<p>TRUSTEES</p>	<p>Rev. Steve Yamaguchi, Moderator invited Elder Lanny Hawkinson to present the Trustee's report as follows:</p>
<p>FINANCIAL REVIEW</p>	<p>The Board of Trustees of the Presbytery of Los Ranchos met on Tuesday, August 31st, 2010. Opening prayer and devotions by Elder John Scott at 4:05 p.m. The Trustees bring the following items of business and information to the Presbytery Council for its action and information.</p>
<p>SALE OF SOUTH GATE PROPERTY</p>	<p>1. Financial Review The Trustees spent almost an hour with our auditor, Michelle Walters of Starr & Walter Accountancy Corporation. We went over her Review of the Presbytery's books for 2008 and 2009. Copies of this report are available in the presbytery office. The key paragraph of the review letter is as follows: "...we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with U.S. generally accepted accounting principles."</p> <p>The Trustees therefore received the report, expressed their appreciation to Michelle and to Karen Vietmeier, and approved filing the reports for our records.</p>
<p>SOUTH GATE NOTE</p>	<p>2. Review of Sale of South Gate Property Papers related to the sale of the South Gate property was presented and reviewed. Selling price was \$1,201,085 (includes interest adjustment); \$600,000 cash and \$600,000, two year note at 5% interest only. There were expenses of \$46,476 related to closing. Balance due was \$553,424. Of this, \$23,160 was due to presbytery for net of expenses in maintaining the property. There may still be a couple of bills due.</p> <p>Net of finances available to the presbytery is therefore \$530,264. \$250,000 will be reinvested in the Presbyterian Foundation to replace the advance taken to provide cash flow until sale of this property. \$250,000 will be invested in principal secure, short term liquidity instruments approved by the investment sub-committee. This is to provide the cash presbytery approved for balancing 2011 and 2012 budgets. \$30,264 will be deposited in the Sale of Property Fund.</p>
<p>\$2500/MO MISSION FUND INCOME</p>	<p>3. Interest from South Gate Note The presbytery will be earning \$2500 a month through July of 2012.</p>
<p>2011-2012 BUDGET</p>	<p>Moved: The Trustees recommend that Council approve designating the \$2500 a month of interest as Mission Fund Income.</p>
<p></p>	<p>4. 2011-2012 Budget The Trustees reviewed the first draft of the proposed Mission and Ecclesiastical Budgets. There was much discussion regarding an appropriate figure for anticipated income, how to secure information regarding church pledges at the earliest possible date, frustration with being able to get information regarding giving by congregations, appropriateness of figures relative to presbytery approved 2010 budget.</p> <p>The Trustees recommended the Council approve Presbytery per capita figures of \$14.05 for 2011 and \$14.40 for 2012. [Per Capita was \$14.05 in 2009 and in 2010.]</p> <p>The Trustees approved the following communication to Council.</p> <ul style="list-style-type: none"> • Council needs to be aware that the presbytery has absorbed nearly 20% drops in mission giving in each of the past four years. In 2013, when subsidies from Sale of Property ends and there are no additional anticipated funds from Synod, the presbytery will face a potential deficit of over \$100,000. The window of opportunity anticipated last year is now one year shorter. • Presbytery needs to answer a fundamental question: "Should we have a presbytery? Do we need a presbytery?"

<ul style="list-style-type: none"> • If the answer is yes, there must be a STRATEGY developed for assuring the viability of the presbytery. This must include “revenue enhancement” (interpretation, communication, stewardship education, listening, special campaigns, or whatever) as well as “expense containment” (clear priorities for how money will be spent). • If the Council/presbytery wishes to engage in deliberate resource generation, how will it hold staff and appropriate responsible groups accountable? 	<p>COUNCIL CONT'D</p>
<p>5. Insurance</p> <p>A sub-committee of trustees spent June and July screening five different potential insurance carriers, including interviews with brokers/representatives for those companies. Based on these experiences, a Request for Proposal (RFP) was prepared stating the minimal coverage presbytery was seeking. Four companies were invited to respond to the RFP. All four responded and their bids were forwarded to Elder Howard Prol of Geneva who is an attorney specializing in insurance. Howard created a spreadsheet comparing the bids which was circulated to all members of the Trustees. On August 19th, the full Trustees met with representative of all four companies for their presentations of their bids—and for questions and answers regarding specifics of their proposal. At the end of that meeting, it was clear that two brokers/companies were preferences of the trustees—with a third, the lowest bidder, needing clarification on a couple of issues. Following the meeting, additional information was received from all three companies: Church Mutual (Church and Casualty), Philadelphia Insurance (Marrs-Maddocks), and The Insurance Board (UCC, Disciples, Presbyterians).</p> <p>Action Taken. The Trustees have selected Church Mutual to be the presbytery’s insurance carrier for at least the next three years. Cost to the presbytery, including Worker’s Compensation, will be \$23,179. This meets all of our RFP requirements plus additional benefits. In addition, if 25-50% of our congregations insure with Church Mutual, they will receive a 10% discount in their premiums. If more than 50% of our congregations insure with Church Mutual, there is a 15% discount. (At present, approximately 16 of our congregations are insured with Church Mutual.)</p>	<p>INSURANCE</p>
<p>6. Sale of Property Fund Policy/Building Deferred Maintenance and “Criteria for Requesting Grant/Loan.”</p> <p>The Trustees have been concerned about the process for utilizing the money in this portion of the Sale of Property Funds. They desired to use the money as “wisely” as possible, and the exhaust the funds over an extended period of time. To that end, the Trustees are requesting a change in the wording of the Sale of Property Fund Policy (only the section dealing with Building Deferred Maintenance) which would make any money provided by presbytery 1/3 grant and 2/3rd low interest loan. The second motion is to adopt the paper “Criteria for Requesting Grant/Loan” in order to implement the policy.</p> <p>Motion: The Trustees recommend the attached change to the Sale of Property Fund Policy/Building Deferred Maintenance and the adoption of the attached document, “Criteria for Requesting Grant/Loan”.</p>	<p>SALE OF PROPERTY FUND POLICY</p>
<p>7. Anaheim, St. Paul request for grant from the above fund.</p> <p>This request was received in the Spring and action postponed due to work on the above. The Trustees approved a grant of up to \$20,000 for the proposed roof work—with any subsequent proposal regarding solar energy requiring a separate review.</p>	<p>ST. PAUL’S GRANT</p>
<p>8. Garden Grove request for additional money from the Sale of Property Funds.</p> <p>The request of Garden Grove Vietnamese/First for an additional \$23,000 was referred to Strategic Coordinating Team as an issue of congregational redevelopment rather than health, safety, or preservation of value.</p>	<p>GARDEN GROVE REQUEST</p>
<p>9. Other Property Issues</p> <ol style="list-style-type: none"> a. Heard an update from Chuck Noble regarding El Siloe property,. b. Heard report that financing for Laguna Beach is completed. c. Heard report on the Trabuco Manse which is for sale. Presbytery will receive any money from such sale, deduct expenses on the manse paid by the presbytery over the past three years, and the balance returned to the church per the original agreement gifting the manse to the presbytery. 	<p>OTHER PROPERTY ISSUES</p>

<p>COUNCIL CONT'D SANTA ANA, CANAAN</p>	<p>d. Santa Ana, Canaan. Approved, pending review of the legal documents by the presbytery's attorney, the lease of the building to another congregation who will use space in "off hours".</p>
<p>ANAHEIM KOREAN</p>	<p>e. Anaheim, Korean. Anaheim Korean has prepared a request for a loan from PILP that would refinance existing loan (over a longer period) and provide an additional \$50,000 for maintenance. Upon review and recommendation from the three person COM team working with the congregation, action on this request was referred back to COM for additional conversations.</p>
<p>LAWSUITS</p>	<p>10. Lawsuits. Received update from Keith Geckeler regarding status of two lawsuits against the presbytery.</p>
<p>CREDIT CARD APPROVED</p>	<p>11. Approved placing Rev. Chineta Goodjoin on a Presbytery's credit card. This will facilitate accountability for NCD expenses.</p>
<p>FUND FOR LEGAL FEES</p>	<p>Referral to Staff Relations: That Staff Relations develop a policy regarding use of credit cards (company and personal) for presbytery related business.</p>
<p>OFFICE RENTAL</p>	<p>12. Net Asset Fund for Legal Fees Four years ago, presbytery approved setting aside \$25,000 for legal fee contingencies. As near as we can determine, that fund was never created. In 2009, presbytery paid over \$25,000 to manage an initial claim filed against the presbytery. That expense has been absorbed incorporated into the financial records. The attorney in the case graciously went after our insurance carrier, and was able to secure a \$25,000 reimbursement from the insurance carrier.</p>
<p>ACCOUNTING SOFTWARE</p>	<p>Moved. The Trustees recommend the creation of a \$25,000 "Net Asset Fund" identified as "legal contingencies" to help offset unanticipated and uncovered legal expenses of the presbytery.</p>
<p>ACCOUNTING SOFTWARE</p>	<p>13. Office Rental The Trustees authorized the Stated Clerk to enter into conversations with an entity related to the Presbyterian Church to lease the office space formerly occupied by Barbara Murphy. They will be able to utilize our phone system and meeting areas but have no other needs. The individual will not be in the office the majority of the time.</p>
<p>ACCOUNTING SOFTWARE</p>	<p>14. Accounting Software For at least 15 years, the presbytery has not invested any money in the purchase or upgrade of its accounting software—only routine "support". Much of it is still DOS based. The firm that owns the rights to it (Blackbaud) informed us that they would no longer support our version of FundWare after December 31st. The good news is that we can upgrade to the most current version The Financial Edge for \$00.00 (yes, it mean "no charge"). [This is the same software used by our denomination and other large, not for profit agencies.] Also good news is that once it is up and operating (end of 2011), the yearly cost for service and support will decrease as we will have one person with "user rights" and five with "view only" rights (saving us about \$3,000 per year). Final good news is that we have sufficient capacity to run this program on our existing computers (saving us about \$900 / year).</p>
<p>ACCOUNTING SOFTWARE</p>	<p>The "bad news" is that it will cost us about \$19,000 (one time expense) to customize the program for our accounting system, to transfer all data from 2008-2010 to the new software, and to provide support for this transition. Further, it will cost us about \$2,250 (one year) to train Kathy on this program—which includes unlimited in person training with Blackbaud trainers, webinars, and electronic training modules (170 of them). And finally, it will cost us about \$4700 (one time expense) to add modules that will give us the capability of creating and integrating Budgets utilizing this software and to house in an Accounts Payable module a system for tracking pledges and contributions by all congregations—and to electronically provide these reports on a monthly basis.</p>
<p>ACCOUNTING SOFTWARE</p>	<p>Motion: The Trustees recommend that the Council approve up to \$30,000 of Synod stimulus dollars to convert to The Financial Edge Accounting Software.</p>

15. Future Meetings.

The Budget Sub-Committee will meet in October to finalize budget proposals. The full Trustees will meet Tuesday, October 26th 4-6 p.m.

The Trustees agreed on the need to meet six times a year in 2011. Moderator and Keith will review 2011 Presbytery and Council meeting and propose Trustee meeting dates to the next meeting.

Steve used PowerPoint to explain the following:

- **M/P** Approve Per Capita for 2011 & 2012 at \$23.15 – GA \$6.50, Synod \$2.60, & Presbytery \$14.05
- **M/P** Changes to Sale of Property Funds Policy – Steve explained the various modifications and changes since it was originally approved in 2006. Explained the various funds. **M/P** to Amend the policy; criteria and policies for process of administering
- **M/P** to approve \$35,000 for accounting system update: use of synod grant funds for the upgrade, Lanny explained. Upgrade through the same company, which is also system that GA uses.
- Church Mutual – Lanny announced that insurance policies due to bankruptcy with the other carrier; last three months we've had meetings with several insurance carriers. The Trustees have selected Church Mutual to begin in October. Council has approved; 17 of our churches are already insured by Church Mutual if we have more than 50% we will get a discount. The 17 churches that already have CM should have a 10% discount in their next billing.

PRESBYTERY PASTOR'S REPORT

Steve Yamaguchi talked about the difficulties of making changes and how hard it can be on congregations, but showed how this presbytery has been making changes and people are excited about them. He is encouraged by the acceptance of the changes even though for some they may be a little hard for some and for others a fresh new way of looking at things.

He talked about the trophy received "for being one of the top ten of presbyteries in financial giving. In 2009 we were #1 to extra commitment; #2 in total giving. I believe it's because we believe in the larger church. I'm glad for the gift this presbytery has."

"In May 2009 the Odyssey Report was completed. The next phase created the Ad Hoc Staffing Committee, which changed the face of the presbytery staff. In September 2009 Staff Relations took over to fill the five positions. . . Open space has grown and all kinds of topics have been discussed and groups have emerged. We have come a long way. Others have been watching us. I get phone calls and messages who are excited for what we are doing. Others are doing similar, but we are pretty far ahead. The HS is doing something here and we are where we need to be; we've come along way and with God's grace we will continue forward."

In conclusion, Rev. Yamaguchi encouraged pastors to mark their calendars and make plans to participate in the Pastors' Retreat next February. He encouraged elders to encourage their pastors and to make it possible for them to have the time to participate in the Pastors' Retreat.

COMMITTEE ON MINISTRY

It was **M/P** to approve the request of Rev. Sandy Bowen to Honorable Retire effective We will celebrate her retirement at the November meeting.

NEW BUSINESS

At the November meeting, we will be voting on proposed amendments except two main items proposed – the New Form of Government and Belhar Confession will be on the February meeting docket. Marie encouraged presbyters to be here for the open space to hear more about the proposed amendments to the Constitution.

At Emily McColl's prompting, it was agreed that same commissioners as last year would attend the Synod Assembly in October. Synod commissioners will be voted on retroactively at the November meeting because some of the commissioners need to go off and the information is not available now. **M/P** to elect Emily and Duncan McColl for 2-yr term. There were no other nominations from the floor. Others currently will be contacted about serving another term. **M/S/P** to elect Don Travis as an alternate commissioner to synod.

COUNCIL CONT'D

FUTURE MEETINGS

PER CAPITA

SALE OF PROPERTY FUNDS POLICY

FUNDS FOR ACCOUNTING SYSTEM

CHURCH MUTUAL

PRESBYTERY PASTOR'S REPORT

COM REPORT

NEW BUSINESS

SYNOD COMMISSIONERS

ADJOURN

THANKS TO HOST CHURCH AND ADJOURN

Marie thanked Trinity for their willingness to have presbytery meet on their campus. She thanked David for having the sound system up and running. Marie declared the meeting adjourned and closed with prayer.

ELVIRA ORTEZ, MINUTE CLERK

W. KEITH GECKELER, STATED CLERK

